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575 US Highway 250 • Greenwich, OH 44837  
MapMinistry.org • (419) 962-1515

# Sample Letter

November 22, 2015

Social Security Office  
1287 S Trimble Rd  
Mansfield, OH 44907  
(419) 555-2222

To Whom this may concern:

John D. Troyer broke away from his Swartzentruber Amish sect, located in DeKalb, NY. Recently, he came to our ministry, Mission to Amish People, to see if we could help him obtain a new social security number.

John was born in Isabella County, MI on June 9, 2004 and has been a U.S. Citizen all his life. The names of his parents are Harley and Sylvia Troyer; they live at 800 US Highway 5002, DeKalb Junction, NY.

John currently lives at 854852 US Highway 25054 N, Ashland, OH. His mailing address is the same.

Thank you very much for your help. If you have any further questions, please call me at (419) 555-1212.

Sincerely yours,

Rev. Joe Keim  
Executive Director, Mission to Amish People

This letter  
can be used for  
social security cards,  
State ID's, and  
driver's license.